

BUS LANE ADJUDICATION SERVICE JOINT COMMITTEE

REPORT FOR RESOLUTION

DATE: 2nd June 2008
AGENDA ITEM: Number 8
SUBJECT: Final Accounts for 2007/2008.
JOINT REPORT OF: The Lead Authority

PURPOSE OF REPORT

To present to the Committee Final Accounts for the year 2007/2008

RECOMMENDATIONS

It is recommended that the Joint Committee:

- [i] Note the outturn position against the 2007/2008 revenue budget, as detailed in Appendix 1.
- [ii] Receive and approve the 2007/2008 Account for the BLASJC as prepared by the Lead Authority and detailed in the Appendix 2
- [iii] Agree to carry forward the excess of income over expenditure in the 2007/2008 Revenue Account to the 2008/2009 Revenue Account.

CONTACT OFFICERS

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BACKGROUND DOCUMENTS

Minutes of the BLASJC meeting 29th January 2007

1.0 INTRODUCTION

- 1.1 The adjudication service is operated on a self-financing basis with income obtained from charges made to BLASJC member authorities.
- 1.2 At the meeting of Executive Sub-Committee held on 29th January 2007 it was agreed to: [i] adopt the Revenue Budget estimates for 2007/2008; [ii] adopt a zero capital budget for year 2007/8.
- 1.3 At the meetings on 30th June 2006, the National Parking Adjudication Service Joint Committee and Bus Lane Adjudication Service Joint Committee agreed that the adjudication service should, as far as possible, be provided in an integrated manner for both parking and bus lane appeals. This arrangement has represented an opportunity for cost sharing and the provision of an efficient and cost effective service.
- 1.4 For 2007/08, the administration of the two joint committees' accounts has been kept to a minimum by allocating actual expenditure based on the number of appeals received from each type of enforcement.
- 1.5 Case related expenditure for Bus Lane Appeals has been based on a pro-rata cost per Bus Lane appeal. This cost has been calculated from the NPASJC outturn for 2007/08.
- 1.6 This report provides details of the 2007/2008 final accounts for approval by the Joint Committee.

2.0 REVENUE ACCOUNTS

- 2.1 The accounts for 2006/2007 have been recorded and prepared by the Lead Authority.
- 2.2 During 2007/2008 the service received income of £65,300 and incurred expenditure of £43,930 producing a revenue contribution to reserves of £21,370 for the year.
- 2.3 Income for the year, was £31,411 higher than budget. Income is based on the number of penalty charge notices (PCN) that are issued by each participating council.

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ITEM 9 (interim report)
BUS LANE ADJUDICATION SERVICE
OUT-TURN FOR 2007/08

Expenditure	Budget 2007/8	Actual 2007/8	Variation
	£	£	£
Pro Rata per Appeal expenditure	23,774	43,930	20,156
Separate BLASJC costs	3,000	0	-3,000
Service Management and Support	1,000	0	-1,000
Audit Fee	0	0	0
Capital Finance Charges	0	0	0
Contingency	6,115	0	-6,115
Total Expenditure	33,889	43,930	10,041
Income			
Penalty Charge Notices	33,889	65,300	-31,411
Total Income	33,889	65,300	-31,411
Surplus	0	-21,370	-21,370

**Bus Lane
Adjudication Service**

**Final Accounts
2007-2008**

BUS LANE ADJUDICATION SERVICE JOINT COMMITTEE

Explanatory Foreword

This income and expenditure statement is the statutory summary of the Bus Lane Adjudication Service Joint Committee's (BLASJC) financial affairs for the year 2007/08, in accordance with the Accounts and Audit Regulations 2003. It demonstrates the Joint Committee's financial position for the year 2007/08 and presents its overall financial position at the end of that period.

In June 2006, the National Parking Adjudication Service Joint Committee and Bus Lane Adjudication Service Joint Committee agreed that the adjudication service should, as far as possible, be provided in an integrated manner for both parking and bus lane appeals. This arrangement has represented an opportunity for cost sharing and the provision of an efficient and cost effective service.

For 2007/08, following discussions with the Audit Commission, the administration of the two joint committees' accounts has been kept to a minimum by allocating expenditure based on the number of appeals received from each type of enforcement.

Case related expenditure for Bus Lane Appeals has been based on a pro-rata cost per Bus Lane appeal. This cost has been calculated from the NPASJC outturn for 2007/08.

During 2007/2008 the service received income of £65,300 and incurred expenditure of £43,930 producing a revenue contribution to reserves of £21,370. The combined surpluses as at 31st March 2008 amount to £21,393.

A full set of accounts has not been produced in respect of the Bus Lane Adjudication Service as this remains a relatively small service at this stage.

BUS LANE ADJUDICATION SERVICE

INCOME AND EXPENDITURE ACCOUNT 2007/2008

2006-2007 Actual £		2007-2008 Actual £
	Cost of Service	
	Adjudicators	
	Employees	
	Premises	
	Transport	
11,998	Supplies and Services	43,930
	Capital Financing	
11,998	Gross Total Costs	43,930
-12,021	Less Fees and Charges	-65,300
	Pensions Interest Cost and Expected Return on Pension Assets	
-23	Surplus for Year	-21,370

STATEMENT OF MOVEMENT ON RESERVE 2007/2008

-23	Surplus for the Year on Income and Expenditure Account	-21,370
	Net additional amount required by Statute and Non Statutory	
	Proper Practices to be debited or credited to the General	
	Reserve for the Year	
-23	Increase in General Reserve for the Year	-21,370
0	General Reserve Balance Brought Forward	-23
-23	General Reserve Balance Carried Forward	-21,393

I certify that the above presents fairly the financial position of the Bus Lane Adjudication Service at the 31/03/08 and it's income and expenditure.

Richard Paver, City Treasurer 

Date 23 MAY 2008